

EXPERIENCE

School of The International Center of Photography, New York, NY – *January 2010 through present*

Photo Lab Assistant (Part-time – Equipment and Facilities)

- Responsible for checking out all darkroom, digital, and studio equipment to students, staff and faculty
- Maintenance of equipment, including cleaning, repairs and upkeep
- Keeping track of the inventory using a barcode system and a custom FileMaker database
- Instructing the students about proper and safe use of the equipment
- Facilities management, including upkeep of the darkrooms and chemical mixing

Freelance Assisting, Santa Fe, NM; Detroit, MI; New York City, NY – *2006 through present*

- Working as a first, second or third assistant for a variety of photographers, including Platon, Joe McNally, and Gillian Laub

Freelance Tutoring/Consulting, Santa Fe, NM; Detroit, MI; New York City, NY – *April 2009 through present*

- Contracted by individuals and companies (such as the Santa Fe Photographic Workshops) to tutor, consult and teach one-on-one workshops in areas such as digital photography, workflow, studio lighting and portraiture

Platon, New York City, NY – *October 2008*

Intern

- Assisted in setting up a new FileMaker system for digitally archiving tear sheets and magazines
- Day-to-day studio operation and upkeep
- Helped prepare for shoot days including picking up and testing rental gear and packing bags

Art Department, New York City, NY – *October 2008*

Intern

- Assisted the team with many aspects of marketing and shoot production

Santa Fe Photographic Workshops, Santa Fe, NM

Worked with many professional photographers including: Gregory Heisler, Joe McNally, Max Vadukul, Gillian Laub, Art Streiber, Andrew Eccles, Joyce Tenneson, Jay Maisel, Frank Ockenfels 3, and Rodney Smith.

Studio Manager – February 2009 through April 2009

- Served as a temporary first assistant for visiting instructors
- Implemented a new barcode system that worked with the older SKU system to streamline equipment checkout
- Redesigned the FileMaker system for use with the new barcode system and added features such as client (student) lists
- Educated staff and students on use of different lighting systems as well as proper use of grip equipment and modifiers
- Maintained a clean and safe studio environment

Studio Course Assistant – May 2008 through September 2008

- Assisted the Studio Manager with inventory, upkeep, maintenance and repair of studio equipment
- Helped with pre-production for all shoots, including contacting locations and models

Course Assistant – 2008 through March 2008

- Worked directly with instructors, including preparation of course materials, scheduling, file management and presentations
- Assisted participants with any and all issues and worked to maintain a seamless educational experience
- Helped the Studio Manager design a new SKU coding system and FileMaker database for inventory control and management

Work Study / Course Assistant – 2007 through August 2007

Washtenaw Community College, Ann Arbor, MI – *Winter Semester 2001 and 2007*

Lab Assistant

- Checking out darkroom, studio, and digital lab equipment to students
- Light repair, troubleshooting
- Gained familiarity with studio equipment, B&W and color darkroom equipment and chemicals, and digital lab equipment

EDUCATION

School of the International Center of Photography, New York, NY – *February 2010 through present*

Part-Time/Continuing Education

- Studying Digital Video, including capture techniques, Final Cut Pro, and new DSLR video cameras

Santa Fe Photographic Workshops, Santa Fe, NM – *June 2007 through August 2007*

Work/Study (Intern)

- Completed seven week-long workshops including studio lighting, portraiture, photo composition, and refining your vision

Washtenaw College, Ann Arbor, MI – *June 2000 through May 2007*

Photographic Technology Studies (Film and Digital)

- Traveled to Japan to study Digital Photography abroad in May 2009

SKILLS / EQUIPMENT KNOWLEDGE

Lighting

Strobe

ProFoto
Broncolor
Dyna-Lite
Avenger
Calumet Elite & Travelite

Continuous

Arri, Lowel, Mole/Fresnel
Quartz lights
HMIs
Kino Flo

Various Grip and Modifiers

Capture

Digital

Canon DSLRs through 1Ds Mark IV
Nikon DSLRs through D3s
Hasselblad H System through H4D
Hasselblad Digital Backs
Phase One / Leaf Digital Backs

Film

35mm SLR
35mm Rangefinder
Hasselblad V System
Mamiya including RB/RZ systems and rangefinders
Fuji medium-format rangefinders
4x5 view camera
8x10 view camera

Video

Canon 5D Mark II video
Canon 7D video
Redrock and other video DSLR accessories

REFERENCES

Joe McNally
203.438.4750
joe@joemcnally.com

Renie Haiduk – Santa Fe Photographic Workshops
505.983.1400 x20
renie@santafeworkshops.com

LETTERS OF RECOMMENDATION AVAILABLE UPON REQUEST

ONLINE PORTFOLIO AVAILABLE AT [HTTP://WWW.KARENLENZ.COM](http://www.karenlenz.com)

Computer

Capture

Capture One Pro v5
Nikon Capture NX/Camera Control
Canon EOS Utility/Camera Control
Lightroom

Photoshop CS4 (very proficient)

RAW file workflow
Color management and correction
Retouching
Masking/stripping/adjustment layers
Web/Print optimization

Lightroom 2 (very proficient)

Proper Lightroom workflow/file management

Final Cut Pro 7

Log and Capture
Log and Transfer (HD)
File management
Basic video editing
Transcoding for 5D Mark II and 7D capture

Film Scanning

Flatbed
35mm film scanners
Medium/Large format film scanners
Proprietary and 3rd Party scanner software

Other

Digital workflow and backup
File management and organization
FileMaker database design and use
Barcode system design and printing
Basic HTML web design and editing
Audacity (audio editing)
Social media / Internet marketing
Microsoft Office (including Excel)
Mac OS and PC systems

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